



Vendor Contact List

Benefit	Contact Information	Notes
Benefits Home	www.UNCHCSBenefits.com 919-966-2027	Most up-to-date information Find news, forms, plan documents and vendor contact information
Retirement System	www.MyNCRetirement.com 1-877-627-3287	Up-to-date Retirement System information Find forms, news, plan information and retirement calculators
Supplemental Retirement Accounts 401(k), 403(b), 457 plans	Varies by vendor, visit www.UNCHCSBenefits.com for latest contact information	Contact vendors directly to open an account, make a change to an existing account, roll over funds, or find out more about supplemental retirement accounts
State Health Plan	www.SHPNC.org 1-888-234-2416	Up-to-date Health Insurance information Find forms, coverage information, plan documents, and search for network providers
PPO Member Services	www.bcbsnc.com/members/	View personal Health Insurance information online, update information, access additional discounts
NCFlex Benefits (information)	www.NCFlex.org	Up-to-date information on all NCFlex benefits Find forms, plan documents and vendor contact information
NCFlex Benefits (enrollment/changes)	www.NCFlexOnline.org 1-888-860-6118	Online enrollment portal, view and make changes to your personal NCFlex benefit elections
Dental Insurance (NCFlex Benefit)	United Concordia www.unitedconcordia.com 1-800-291-8039	Questions regarding claims, ID cards, waiting periods, and eligibility
Vision Insurance (NCFlex Benefit)	Superior Vision Services www.superiorvision.com 1-800-507-3800	Find provider information, new plan options, request ID cards
Critical Illness (NCFlex Benefit)	Metropolitan Life Insurance Company 1-800-438-6388	Questions regarding critical illness, request claims kit
Cancer Insurance (NCFlex benefit)	Allstate Workplace Division www.allstateatwork.com 1-800-521-3535	Cancer/Specified Disease insurance questions



Group Term Life (NCFlex benefit)	ING www.ingemployee-benefits-us.com 1-877-464-5111	Voluntary Group Term Life Insurance coverage questions
AD& D Insurance (NCFlex Benefit)	A.C. Newman & Company www.assistamerica.com 1-800-257-0930	Voluntary Accidental Death and Dismemberment Insurance coverage questions
NC National College Savings Program	www.CFNC.org 1-800-600-3453	Optional 529 saving plan, enroll online to save for future education expenses. The company code for UNC Health Care is 01127
Long Term Care	www.Prudential.com/gltc 1-800-284-9648	Find out more about Long Term Care Insurance and enroll online Group Name: stateplan Password: stateplanltc
MetLaw	www.legalplans.com 1-800-821-6400	Find out more about the MetLaw Plan Group code: 6000010



Human Resources at a Glance

Questions Regarding	Department	Contact Person	Phone
Academic Assistance	HR Services	Heather Brinkhous	919.843.0704
General Information	HR Services	Front Desk	919.966.1546
Benefits Benefit Deductions State Health Plan NCFlex System 401K, 403B, 457 Plans	HR Benefits	Benefits Representative	919.966.2027
Retirement Disability Leaves of Absence Voluntary Shared Leave	HR Benefits	<i>Last Name Beginning with:</i> Vonyee Carrington (A-G) Gail Smith (H-N) Lia Sheppard (O-Z)	919.966.2027
Change of Address Over/Under Payments W2 & W4 Forms Wage Garnishes Refund Status	Payroll	Front Desk	919.966.4360
Discount Programs Activities and Events	HR Employee Recreation	Dianne B. Olmos	919.966.6419
Policies & Procedures Grievances/Appeals	HR Employee Relations	Front Desk	919.966.2261
Employee Assistance	HR Services	Susan Criscenzo	919.929.2362
Name Change Agency Transfers Employment Records Employment Verification	HR Employee Records (PARM)	<i>Last Name Beginning with:</i> Kimberly Smith (A-G) Jason Mabbott (H-P) Tammy Thompson (Q-Z)	919.966.3056
Employment	HR Employment Office	Front Desk	919.966.5226
Nurse Employment	Nursing Employment	Front Desk	919.966.2012