

UNC HealthCare
PARKING ALLOCATION POLICY
August 15th, 2011-August 14th, 2012

Rationale:

Parking resources available at the main campus are severely limited; due to the level of construction and growth in the South Campus area. To minimize the impact of the reduction in parking space during this growth period, Hospital Administration authorized funding to increase parking alternatives. Improvements have been made to transportation systems between the Hospitals, University and the Chapel Hill Transit Parking & Ride lots, the Hedrick Building Lot and additional fare free bus services were added from remote campus parking lots to the Hospitals and ACC. These parking options have been provided without cost to employees.

Objective:

Parking for patients, visitors and staff is an extremely important asset to the Hospital Campus. Competition for patients and staff members dictates that parking resources be judiciously distributed. With this in mind, the following procedures have been established to manage the parking system.

Employees who work only evenings, nights and weekends and off campus location Personnel are not affected by this allocation methodology. Day/evening rotators are employees working both 7:30 – 3:30 PM and 3:00 PM – 11:30 PM time periods. Night employees work between 5:00 PM and 8:30 am.

Employees scheduled to work between the hours of 7:00 am and 6:00 PM that do not have an Evening Rotation will be prioritized based on Total State Service.

Wait lists for each lot will be established and permits distributed based upon schedule and total state service.

Critical recruitment disciplines will be provided for on campus parking (S11, CD, PD, S6, BG, S1, FG, N1, R10 (lot added for OB/GYN off campus). Each year the Parking Advisory Committee (HPAC) shall evaluate and recommend approved classifications for on campus parking consideration. Disciplines approved for special consideration are: All licensed nurses in patient care are prioritized S-11 on campus parking based on seniority. (*full or part-time permanent*) Full-time permanent pharmacists are prioritized S-11 or closer parking based on seniority.

All department heads, nurse managers and managers with 24 hour responsibilities will be prioritized for at least CD parking. (Note: Clinical Managers inpatient)

Graduate Medical Education (Housestaff) are prioritized for on campus Craig Deck

Executive Council will receive a BG, PD, S1, JD permit or ALG.

SOM- School of Medicine hired employees with dual positions----Reviewed by management council.

Contract Employees - All contract employees must pay in advance of receiving a parking permit. Existing contract employees will be prioritized S11. Hospital School staff members will be given credit for total state service and qualify for on campus parking permits based upon TSSD. All new contract employees hired after 6/1/03 option to the free park and ride system.

Travelers, Per Diem or contracted clinical personnel will be allocated in the CAP (Free Park and Ride). A temp S11 permit can be purchased from the Hospital Parking Office based on availability for shifts of 3:00 PM – 11:00 PM.

Employees who have leave of Absences (LOA) anticipated to be greater than 2 pay periods- must return their permits to the Hospital Parking prior to LOA. Upon returning to work, employees will receive priority placement based on their service date.

Termination Procedures - Employees terminating employment with UNC Hospitals must return parking permits, or bus passes to the Hospital Parking Office. Employees may obtain a temporary permit one-week prior to termination of employment. A \$50 administrative replacement fee will be deducted from the last paycheck for permits. A \$50 administrative replacement fee will be deducted from the last paycheck for photo identification badges, or master keys not returned. Employees not returning bus passes purchased by the Hospitals will be charged for the balance of the bus pass.

Special Circumstances - Persons with special circumstance may be issued on campus parking by submitting a request form through their department head to the Division Director. The Division Director will review the request and forward it to the Parking Manager for consideration by the Parking Advisory Committee (HPAC). The HPAC will evaluate each application on its own merit.

Publication of Parking Allocation Policy - This policy will be provided to the University Public Safety Department and to the Health Care System Parking Coordinators.

Year	Zone	# of Permits Allocated
2010/2011	BG (BELLTOWER)	310
	CD	1027
	CG	1
	FG	12
	JD	311
	N1 (FRANKLIN STREET)	19
	PD (Cardinal Deck)	1009
	PDV- After 2:30 PM	170
	R8-Hedrick Bldg.	208
	R10 (Timberlyne Area)	5
	S1	113
	S11	656
	S12	30
	S6	23
	HAPDV after 5:00 PM	600

	R5 Preswick	25
TOTAL		4519